



Sponsorship Application Form

COMPANY DETAILS

Please note all correspondence including invoices will be sent to the contact supplied below.

Company Name			
Contact Person			
Position Title			
Email			
Telephone		Mobile	
Fax		Website	
Postal Address			
City		State	
Postcode		Country	
VAT Number / Tax ID			

Submitting your Application

Applicants should email their completed application form to Amanda Strombeck at AStrombeck@smithbucklin.com.

Following acceptance of your application, a Sponsorship Agreement and payment information will be sent to you. World Council reserves the right to decline any application without any obligation to assign a reason.

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Payment Method & Schedule

Please note on receipt of your purchase order (invoice) you will have 30 days to arrange payment via credit card (MasterCard or Visa), direct wire transfer, or check.

The invoice for your participation shall be issued by MC, 1 Rond-point de l'Europe, 92250 La Garenne-Colombes, France; French VAT Number: FR75523098614; Austrian Tax Number: 393-0887

**All sponsorships are exclusive of 5% Austrian Advertising Tax and VAT (Value Added Tax) when relevant.*

Terms & Conditions

Cancellation Policy

A \$500 USD non-refundable payment will be retained per exhibition booth and / or sponsorship packages on cancellations received in writing prior to 2 June 2017. No refund on exhibition space and sponsorship packages will be made after 2 June 2017.

In the event an exhibit or sponsorship package is cancelled, the complimentary registrations will also be cancelled. Discounted registration fees paid can be applied toward the full registration fees. Cancelled registrations are subject to a \$100 USD cancellation penalty per registration if cancelled on or before 2 June 2017. After 2 June 2017 all registration fees are non-refundable.

In the event that the conference is cancelled, or a sponsored event is cancelled, a full refund equal to the amount invested in the event will be provided.

Liability

The World Council will not be liable and makes no guarantee of the number of visitors to the exhibition. Equally the World Council is not liable for the amount of commercial activity generated.

THE FOLLOWING TERMS APPLY:

Exhibitor Registration & Representatives

For each exhibit, two (2) exhibitor representatives will receive complimentary registrations and be permitted to attend all show functions including all educational sessions. World Council reserves the right to limit the number of exhibitor representatives registered for each exhibit space rented and to deny exhibitor representatives who, in World Council's sole discretion, are using their presence at the meeting to discuss or represent products or services that are inconsistent with World Council's policies and philosophies. All exhibitor representatives must be directly employed by the exhibitor and may be required to show evidence of employment at the time of registration. Exhibitor agrees not to allow individuals not directly employed by the exhibitor to purchase or act as an exhibitor representative at the exhibitor's booth.

Dispute Resolution

All disputes arising out of or in connection with the present contract shall be finally settled under the Rules of Arbitration of the International Chamber of Commerce by one or more arbitrators appointed in accordance with the said Rules.

Conduct/Restrictions

Sponsor and/or Exhibitor agree to abide by the following:

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- Exhibits must be confined to the exact space allocated.
- Circulars, publications, advertising matter and all kinds of promotional giveaways may be distributed only within assigned spaces.
- Nothing shall be posted on, tacked, nailed, screwed, or otherwise attached to columns, walls, floors or other parts of the building or furniture. Signs, rails, etc. will not be permitted to intrude into or over aisles. No gummed surface or pressure-sensitive labels, self-adhesive stickers/labels or advertising stickers will be permitted.
- Fire retardant material must be used.
- Sponsors and/or Exhibitors are expected to respect World Council as the organizer of this conference and agrees that its actions will not contain any reference to its endorsements, sponsorships or other relationships with associations or organizations that represent interests hostile to or competing with World Council or credit unions.
- The sponsor and/or exhibitor shall not conduct outside activities which would take qualified attendees from the official functions of the conference during scheduled show or conference hours.
- The supply and use of catering equipment, and the sale, distribution and sampling of food, beverages and other concession items are prohibited without prior permission from the convention center.
- It is the responsibility of the booth representative to make sure the booth is clean and well maintained.
- Sponsor and/or Exhibitor agrees to treat all conference attendees with courtesy and not to discriminate against any person for any reason. World Council reserves the right to remove any sponsors or exhibitors whose personnel discriminate against any persons in any manner.
- Exhibitor is not authorized to use or reproduce any World Council logo in or on its booth, website, flyer or other material without prior written approval from World Council.
- The Sponsor and/or Exhibitor agrees to be responsible for all shipping and customs requirements, at their own expense.
- The Exhibitor will submit plans and visuals of custom designed exhibits to the World Council no later than 16 June for approval prior to the commencement of the exhibition. Exhibitors failing to do so may be denied access to the exhibition to build or may be requested to cease building. A valid Insurance Certificate of Currency for independent exhibition contractors will also be submitted no later than 16 June to World Council to grant this company access to the exhibition area.
- All Exhibitors must have Public Liability Insurance for the period of the exhibition and must be able to produce this documentation at the request of the World Council.
- The Sponsor and/or exhibitor must comply with all applicable laws, including laws in relation to occupational health & safety. The Sponsors and/or Exhibitor will therefore act with care to avoid damage to persons or property in the exhibition

Termination of Conference and/or Exhibition

If the premises where the exhibits are to be housed is destroyed or damaged, the Conference and / or exhibits fail to take place as scheduled, is relocated or interrupted and discontinued, or access to the premises is prevented or interfered with by reason of strike, lockout, injunction, act of war, act of God, emergency declared by any government agency or for any other reasons, this

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contract may be terminated by World Council at any time. In the event of such termination, the sponsor and / or exhibitor waves any and all damages and claims for damages.

I agree to the terms as stated above and agree that full payment will be made within 30 days of receipt of this contract.

Applicant Signature		Date	
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